



Evaluation Appendix B: Sample Report Log

Name: _____

Date Started: _____ Date Completed: _____

Jot down notes, thoughts and comments/views about the following subjects to track progress or concerns regarding the apprenticeship. Use as much space as necessary, including the back page or additional sheets, to capture ideas and information that can be shared with your colleagues. Be specific and date each entry if you record more than a day on one form.

General Observations:

Creative Development/Training:

Lessons Learned:

Major Milestones:

Challenges or Areas for Improvement: